



JOB VACANCY NOTICE

October 13, 2011

Manager - Community Health Advocates Small Business Initiatives M-7

Time Limited through August 2012

CHA seeks a dynamic mission-driven experienced individual to design and implement a small business health consumer assistance program in New York State and assist small businesses in the development of employee health insurance programs consistent with the Patient Protection and Affordable Care Act (PPACA).

Job Description:

- Liaise with the CHA Business Advisory Council and specialists to develop a strategic plan for New York State's health consumer assistance program that meets the needs of the state's small businesses
- Recruit and supervise the work of approximately six small New York State business groups to provide assistance to small businesses on health insurance and access issues.
- Responsible for providing information and technical support to small business agencies in the implementation of the PPACA.
- Facilitate quarterly meetings for CBOs and specialists and disseminate relevant post-meeting information.
- Perform other related duties as may be required.

Job Qualifications:

- Knowledge of health insurance policy and/or health insurance options for small businesses in New York State
- Familiarity with small business demographics (i.e. minority-owned businesses).
- Experience with project management and business consulting a plus.
- Masters in Business Administration, Public Administration or Public Policy or satisfactory combination of education and experience.

Submit resume and cover letter to:
Community Service Society of New York
Human Resources Department CHA-11
105 East 22nd Street
New York, NY 10010
Fax 212-614-5445 or email esemployment@cssny.org
EOE